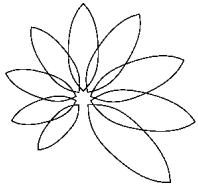


DATA FILE DESCRIPTION

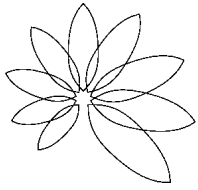
Personal Data Act (523/1999) Section 10

Compiled on 8 November 2011

1. Controller	Helsingin Sanomat Foundation Business ID: 2066823-5 P.O. Box 35 FI-00089 SANOMA Telephone: 09-122 2700 E-mail: saatio@hssaatio.fi Web: www.hssaatio.fi
2. Contact person on matters concerning the register	Secretary Sirpa Ikonen sirpa.ikonen@hs.fi +358 9 122 2700
3. Name of the data file	Electronic grant application system
4. The purpose of the processing of the personal data	The collected personal data is used to process grant applications and distributed grants.
5. Contents of the data file	The data file contains information yielded in grant applications as well as information related to the payment of grants (bank connection, personal identification number, the granted sum, the date of payment). The personal identity number is entered for the purpose of delivering supervisory materials for the tax administration and the materials to be sent to the Farmers' Social Insurance Institution.
6. Regular sources of data	Data is regularly obtained from the grant applicant or the responsible manager of each project.
7. Regular destinations of disclosed data	Information on grants paid to natural persons is disclosed to the tax administration and to the Farmers' Social Insurance Institution. Information on positive grant decisions and contributions is published on the Foundation's web pages and in the annual report. In addition to the Foundation's office and Board members, grant applications are also processed by external evaluators.
8. Transfer of data outside the European Union or the European Economic Area	No data is transferred outside the European Union or the European Economic Area.



HELSINGIN
SANOMAIN
SÄÄTIÖ



<p>9. Principles of data file protection</p>	<p>Manual materials: Manual materials are kept in lock facilities with technical access control.</p> <p>Electronic data systems: The network service connection utilises SSL protection. Only appointed administrators and the vice presidents and secretary of the Foundation have access to the data file. To access the data file, a user ID and password are required. Aspicore Oy, the provider of the data file service, is responsible for the protection of the server equipment. Server equipment is located in an access-controlled service centre that meets the requirements set for system facilities by the Finnish Communications Regulatory Authority (FICORA 48 A/2003, Critical facilities). The responsible manager of a research team has access to all project information concerning his or her own research team. Other members of a research team are granted access to their own personal and payment information as well as general project information upon request; no access is granted to the personal information of other research team members.</p>
--	--